

UPPER MCKENZIE COMMUNITY CENTER

OPERATING RULES

1. Any person requesting use of the U.M.C.C. will sign Rental Agreement and abide by the Operating Rules of the Community Center.
2. All requests for use of the U.M.C.C. should be made a minimum of ten (10) days in advance. User must notify the U.M.C.C. three (3) days in advance if cancellation is necessary. Failure to do so may result in loss of basic usage fee.
3. Any person using the facilities must execute a written agreement assuming liability for any damages occurring during use of facilities.
4. A request for usage of the U.M.C.C. for events pertaining to or benefiting the Community will be given preference for a minimum fee to be determined by the Board.
5. The building and grounds must be left in the same clean condition in which they were found, including mopping of floors and REMOVAL OF TRASH AND BOTTLES. A cleaning deposit of \$50.00 must be paid when Rental Agreement is signed and can be refunded within three (3) days after use, unless other arrangements are made with U.M.C.C. Board.
6. No pets are permitted in the building.
7. No vehicles or persons will remain at the U.M.C.C. upon termination of the time specified in the usage agreement. Vehicles remaining in excess of two (2) hours are subject to tow-away at owner's expense unless otherwise stated.
8. All youth groups using the U.M.C.C. must adhere to the following special rules:
 - A. Once entering the building, youths may not leave the building without permission of the group leader.
 - B. No loitering
 - C. Lights must be left on.
 - D. Dim lights allowed for dancing and dance floor only.
 - E. Depending upon the size and type of the activity, one to four adult chaperones will be required.
 - F. No alcoholic beverages allowed on premises. Premises includes all grounds, buildings, and all cars located on the grounds.
9. The U.M.C.C. is not responsible for any personal property owned by the user or user's guests.
10. No act shall be performed within the boundaries of the U.M.C.C. which is in violation of any County, State or Federal law.
11. Any persons using the facilities who are negligent in complying with, and enforcing the rules and regulations of the U.M.C.C. will be subject to immediate loss of user privileges.
12. Caretaker has authority to enforce rules and regulations.